

# PERSONAL REFERENCE QUESTIONNAIRE

\_\_\_\_\_ has applied for a position with High Point Camp & Conference Center and has given your name as a reference. Would you please help us by determining his or her qualifications by completing this form to the best of your knowledge? If you are uncertain about an answer, please leave it blank.

What is your relationship to the applicant? \_\_\_\_\_

How long have you known the applicant? \_\_\_\_\_

Please circle the proper letter to indicate your estimate of the applicant in each of the following areas:

**A= Superior B= Good C= Average D= Fair F= Poor**

## GENERAL

## COMMENTS

Initiative.....	A	B	C	D	F
Ability to perform a task.....	A	B	C	D	F
Ability to relate with co-workers & authority.....	A	B	C	D	F
Adaptability and Flexibility.....	A	B	C	D	F
Appropriateness & Neatness of dress.....	A	B	C	D	F

## SPIRITUALITY

Spiritual maturity.....	A	B	C	D	F
Willingness to serve.....	A	B	C	D	F
Spiritual concern for others.....	A	B	C	D	F
Soul winning efforts.....	A	B	C	D	F
Church Attendance.....	A	B	C	D	F
Refrains from complaining.....	A	B	C	D	F
Refrains from questionable/worldly activities....	A	B	C	D	F

**ADDITIONAL**

Do you feel the applicant has the stamina to work at a camp? YES / NO

Comment: \_\_\_\_\_

Do you feel that the applicant works well with others? YES / NO

Comment: \_\_\_\_\_

Is there anything you believe may hinder the applicant from being fully committed this summer? YES / NO

Comment: \_\_\_\_\_

If you directed a Christian camp, would you hire this applicant to work for you? YES / NO

For what position(s)? \_\_\_Counselor \_\_\_ Support Staff \_\_\_Kitchen Help

Would you have any reservations about hiring the applicant to serve at a Christian Camp? YES / NO

Why or Why Not? \_\_\_\_\_

\_\_\_\_\_

Is the applicant mature enough and have the ability to counsel 3<sup>rd</sup> - 12<sup>th</sup> graders? YES / NO

Comment: \_\_\_\_\_

Would you want the applicant to counsel your child or children? YES / NO

Comment: \_\_\_\_\_

Does the applicant have a good rapport with children? YES / NO

Comment: \_\_\_\_\_

Is the applicant knowledgeable of the Scriptures and able to use them accordingly in leading group devotions? YES / NO

Comment: \_\_\_\_\_

Additional information that you would like to provide: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Thank you for taking the time to complete this questionnaire, your cooperation and input is greatly appreciated. Please return this reference directly to High Point Camp. Please know that it is our policy to hold this and all personnel information confidential, this information will not be shown to the applicant.

Name: \_\_\_\_\_ Email: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_ Telephone: \_\_\_\_\_